SMART-ESP

Proposed Agenda for Workshop

The following pages contain a proposed agenda for the SMART-ESP Workshop. Under normal circumstances, this is a 2-day workshop. If time and resources permit, it would be ideal to extend the discussions of day 2 into a third day, but that is not absolutely necessary. The proposed agenda below assumes that only two days will be available.

Modify the agenda accordingly and include specifics such as organization name, system name or stakeholder names (if known).

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| <Organization Name>  SMART – ESP (Enterprise Service Portfolio) | | | |
| **DAY 1 – Establish Context and Identify Expectations, Constraints, and Strategy** | | | |
| **Suggested Time** | **Topic** | **Suggested Presenter** | **Representative Stakeholders in Attendance** |
| 45 minutes | Workshop Goals, Introductions, and SMART-ESP Overview | SEI | All |
| 45 minutes | Overview of SOA Portfolio Effort | SOA Project Manager /CTO/ SOA Project Sponsor | All |
| 30 minutes | Business Drivers for SOA Migration | SOA Project Manager/CTO/SOA Project Sponsor | All |
| 15 minutes | Break | | |
| 30 minutes | High-level Overview of Target SOA Environment | SOA Infrastructure Owner | IT Director |
| 30 minutes | Stakeholders of Legacy Systems | Legacy System Experts | Service Consumer Representatives |
| 45 minutes | Lunch | | |
| 1 hour | Organizational Overview | SOA Project Manager | Service Consumer Representatives |
| 1 hour | Planned Migration Strategy and Post-Migration Strategy | SOA Infrastructure Owner | IT Director |
| 15 minutes | Break | | |
| 30 minutes | Discussion of Service Usage | IT Director | Service Consumer Representatives |
| 30 minutes | Discussion of Identified Migration Issues | SEI | All |
| 15 minutes | Wrap-Up | SEI | All |

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| DAY 2- Identify Desired Service Capabilities and Analyze Legacy Assets | | | |
| **Suggested Time** | **Topic** | **Suggested Presenter** | **Representative Stakeholders in Attendance** |
| 15 minutes | Summary of Day 1 and Plans for Day 2 | SEI | All |
| 1 hour | Candidate Process Area(s) for Migration | Service Consumer Representatives | SMART Engagement POC, SOA Project Manager, Legacy System Expert, SOA Infrastructure Owner |
| 15 minutes | Break | | |
| 1 ½ hours | Analysis of Operational Processes | SOA Project Manager or Service Consumer Representatives | SMART Engagement POC, SOA Project Manager, Legacy System Expert, SOA Infrastructure Owner, Service Consumer Representative |
| 45 minutes | Lunch | | |
| 1 hour | Candidate Services for Portfolio | SEI | All |
| 45 minutes | Overview of Legacy Technology Base | IT Director | Service Consumer Representatives |
| 15 minutes | Break | | |
| 30 minutes | State of Candidate Systems for Migration | IT Director | All |
| 30 minutes | Current Use of Services | IT Director | All |
| 30 minutes | Next Steps | SEI | All |